

HUJ-HU: CALL FOR PROPOSALS FOR JOINT RESEARCH WORKSHOPS

The Hebrew University of Jerusalem (HUJ) and Humboldt-Universität zu Berlin (HU) wish to continue and intensify their cooperation in science with a new funding scheme. Therefore they announce a new program to support joint research collaboration.

FRAMEWORK AND FUNDING LEVELS

HUJ-HU Joint Research Workshops are intended to help scholars at both institutions to identify complementary research strengths and explore potential collaborations.

This call will support a maximum of 2 Joint Research Workshops and invites research proposals in all fields of knowledge. Interdisciplinary projects are encouraged.

HUJ and HU will each contribute up to 5.000 € per funded Joint Research Workshop (total of €10k/project) for a maximum duration of 12 months.

Expectation: An example workshop event might entail 2-3 HUJ researchers traveling to HU for 4 days. This example includes 2 travel days and a minimum of 2 days at the host institution, where the HU and HUJ teams exchange overviews of current research activities, determine areas of overlap and synergy, and draft a timeline for moving forward with collaborative research. The team may decide to meet 6 months later with 2-3 HU researchers traveling to HUJ to meet the faculty and postdoctoral researchers (and graduate students) to have follow-on discussions.

Allocation of funding: HU will provide the selected proposals with travel funding for HU researchers visiting HUJ. HUJ will provide the selected proposals with travel funding for HUJ researchers visiting HU. The host team will allocate monies for workshop logistics, including items such as meeting room rental costs, food costs during meeting days, team dinner, etc.

Eligibility: Applicants are required to meet any national and university requirements for funding and follow the general regulations of their respective university. Emeriti are not eligible to apply. Applications that do not meet these requirements will not be considered.

GUIDELINES FOR PROPOSALS

A single proposal should be submitted for each team, with at least one member of the faculty from each institution. Workshop proposals should involve several HUJ and HU scholars as well as postdoctoral researchers and/or graduate students. The workshop format and duration are flexible, to be determined by the proposers. Participants should include both junior and senior scholars.

SUBMISSION PROCESS AND DEADLINES

All texts should be in Arial 11pt, single spaced. Final proposals should contain the following sections:

1. Proposal Cover Sheet (see template), with appropriate approvals
2. Justification and goals of the exchange
3. Timeline for the exchange, including proposed program
4. Projected global outcomes; how research will have global societal impact/benefit
5. Concrete plans for the future (joint applications for third party funding, joint publications)

6. Location of the exchange
Sections 2-6 should not exceed 5 pages.
7. Detailed budget – separated by Institution (see template); each institution covering its own researcher travel and host institution covering costs of hosting.
8. Short bios of the project leaders
9. A tentative list of the HUJ and HU participants should be attached to the proposal.

Activities eligible for funding:

- a. Travel expenses between HUJI and HU (e.g., economy class airfare, train, rental car, etc), as well as domestic travel if necessary
- b. Accommodation
- c. The host team should allocate monies for workshop logistics, including items such as meeting room rental costs, food costs during meeting days, team dinner, etc.
- d. HUJ/HU reserve the right to determine if a cost is eligible for funding

The following restrictions apply on the use of funding:

- a. Airfares: only economy class tickets will be funded.
- b. Accommodation and Meals and Incidentals should be budgeted according to each University's travel regulations.
- c. Hosting costs should not exceed 50% of the overall budget (excludes travel and accommodation of participants from other University).

A single proposal PDF should be submitted from each team.

PDF should include the following (in order):

- Signed Cover Page
- Proposal
- Budget (using template)
- Short bios of the project leaders and a tentative list of the HUJ and HU participants should be attached to the proposal
- A tentative list of the HUJ and HU participants should be attached to the proposal.

Final PDF—named: **PIs Last Name _HUJ_HU_2017**—should be sent to both Valerie Popp and Alma Lessing; email addresses below.

The deadline for applications is: 15 November, 2017.

Award announcement expected by **1 December, 2017**. Money must be used within 12 months of receipt of award. All questions related to this Call for Proposals should be directed to: Valerie Popp for HU (valerie.popp@uv.hu-berlin.de) and Alma Lessing for HUJ (almal@savion.huji.ac.il).

SELECTION CRITERIA

Funding for Joint Research Workshops will be awarded on a competitive basis. Projects will be selected by a joint HUJ-HU committee. The selection of finalists will be made based on the academic promise of the proposed project, the potential long-term impact on fostering collaborations between HUJ and HU, and the likelihood of attracting subsequent funding from external sources. Particular attention will be paid to the formulation of the goals of the exchange, projected outcomes, and plans for future joint research, including a time frame, and steps for securing external funding.

FINANCIAL AND REPORTING OBLIGATIONS

Recipients will be required to submit a final report within three months of completion of the project. The report shall include a list of attendees as well as outcomes from each workshop, a more detailed plan for securing external funding, and a detailed account of funds spent. Applicants who fail to submit a final report by the 3-month deadline will not be permitted to submit future applications.

2017 HUJ-HU: CALL FOR PROPOSALS - COVER PAGE

Title:

HUJ PIs and affiliations:

HU PIs and affiliations:

Total amount requested:

Approvals:

Our signatures below signify that we are aware that the PIs are submitting a proposal to the HUJ-HU call for proposals.

HUJ:

Departmental Chair

Dean

HU:

Institutsdirektor(in)

Dekan(in)

Budget Template (with examples)

Workshop at HUJ			Workshop at HU		
Expected date of workshop			Expected date of workshop		
Airline tickets Cost/person			Airline tickets Cost/person		
Room accommodation Cost/person			Room accommodation Cost/person		
taxi			taxi		
Per diem (for days not covered by workshop meals)			Per diem (for days not covered by workshop meals)		
Hosting costs:			Hosting costs:		
Room rental			Room rental		
Lunches			Lunches		
Snacks for breaks			Snacks for breaks		
Team dinner final night			Team dinner final night		
TOTAL			TOTAL		