

RESEARCH SERVICES

Humboldt-Innovation GmbH (HI) supports scientists with initiating and realizing applied research co-operations, contract research and scientific services of any scale commissioned by commercial and public entities or government. HI also supports projects resulting from CFPs (calls for proposals) including orders from federal ministries and/or sub-contracts from DFG or EU projects. On behalf of the Vice President for Research, those contracts will be negotiated and signed by HI for the project manager. This ensures the legal use of HU resources, such as the staff, infrastructure or intellectual property. Thus, scientists can focus entirely on their research.

- ▶ *Access to new third-party funding*
- ▶ *Commercialization of HU's ideas and research results for the use and benefit of society and economy*
- ▶ *Access to a large business network*
- ▶ *Professional project administration and back office*



HUMBOLDT-INNOVATION GmbH

A company of
Humboldt-Universität zu Berlin

Ziegelstraße 30
10117 Berlin
Germany

www.humboldt-innovation.de

www.Expertise-Landkarte.de/index_eng

CONTACT

Research Management/Contract Management

▶ Jens Fenzau

Ziegelstraße 30
10117 Berlin
Germany

Phone +49 (30) 2093 70776
E-mail jf@humboldt-innovation.de



Contract Management/Human Resources

▶ Christine Kapps

Ziegelstraße 30
10117 Berlin
Germany

Phone +49 (30) 2093 70777
E-mail ck@humboldt-innovation.de



Innovation Management

▶ Daniela Rings

Ziegelstraße 30
10117 Berlin
Germany

Phone +49 (30) 2093 70763
E-mail dr@humboldt-innovation.de



Innovation Management

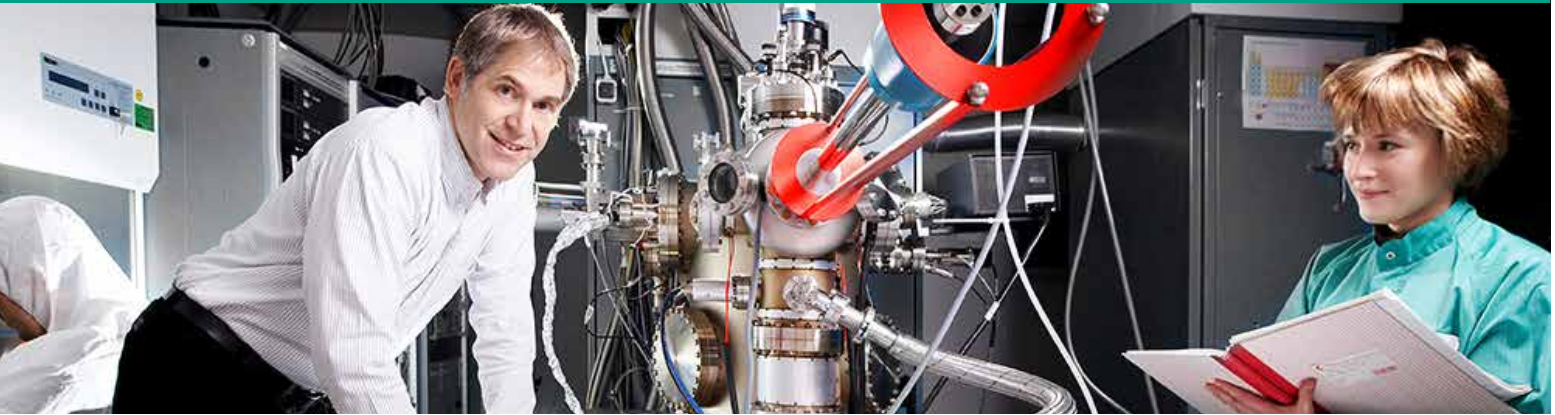
▶ Tianni Wei

Ziegelstraße 30
10117 Berlin
Germany

phone +49 (30) 2093 70764
E-mail tw@humboldt-innovation.de



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PROJECT INITIATION

- 1.) *Map of Research Expertise*
Online portrayal of HU scientists' profiles, their research focus and areas of interest Map of Research Expertise
- 2.) *Science meets Business* ("Wissenschaft trifft Wirtschaft", WtW) series of events
Format especially designed to facilitate the transfer of scientific knowledge to societal and commercial application with ample networking opportunities to foster new collaborations and support innovationVernetzung mit potentiellen Auftraggebern aus der Wirtschaft und Öffentlichen Hand
- 3.) Matching of project partners
Support with finding suitable partners for third-party funded contract research or RFPs (requests for proposals)

PROJECT LAUNCH

- 1.) Calculation of budget and personnel costs, spreadsheet to aid calculation available on demand
- 2.) Support with negotiations and non-disclosure agreements (NDAs) as well as material transfer agreements (MTAs)
- 3.) Preparation and review of proposals
- 4.) Preparation and review of contracts as well as signing
(HI is legal contract partner)
- 5.) Setup of project account
Third-party funding notice to HU

PROJECT ADMINISTRATION

- 1.) Employment of project-related personnel
 - ▶ Wage classification according to standard agreements and performance-linked wages
 - ▶ Drafting of contract conditions
- 2.) Payroll accounting
- 3.) Procurement of material resources
- 4.) Accounting and claims management
- 5.) Online reporting of financial status
- 6.) Project completion
 - ▶ Transferal of remaining project funds/balance to summary account
 - ▶ Evaluation of project

Humboldt-Innovation charges an overhead rate of 20% of the net contract value for research and development agreements as well as contracts for scientific services.

Not all above mentioned services are included in the overhead rate. Contact us for a customized service package. We also support you with finding alternative (partial) financing opportunities. The Innovation Management team also advises on finding a suitable transfer channel and supports you in refining your idea for commercialization: www.humboldt-innovation.de/de/innovationmanagement.html

More about our terms and conditions: www.humboldt-innovation.de/en/researchservices.html