



Alumni-Newsletter of Humboldt-Universität zu Berlin

1. What is the Alumni-Newsletter?

The alumni office sends out a bimonthly newsletter to all alumni to keep you up to date with your Alma Mater. You will receive detailed information about events, job offers and anything else of interest to alumni.

2. Registration for the Alumni-Portal

To receive the newsletter, you need to be registered for the [Alumni-Portal der Humboldt-Universität](#). Please use the page [Registration](#) and note the following:

1) To complete your registration you need to fill in the form with a current e-mail address of yours. Please do not use your former student mail as it will be deactivated after your withdrawal (Exmatrikulation).

2) Your registration is now complete. After reviewing your data, the Alumni office will unlock your data and send you your access and password.

3) With the completion of the registration in the Alumni-Portal you will automatically receive the Alumni-Newsletter.

The screenshot shows the registration page for the Alumni-Portal of Humboldt University Berlin. The page title is "Registrierung für das Alumni-Portal der HU". The form is divided into several sections:

- Personal details:** Includes fields for Title, Academic title, Lastname, Firstname, Name suffix, Maiden name, and Date of birth.
- Membership details:** Includes a dropdown for Organizational unit.
- Private Address:** Includes fields for Street, City, Postalcode, and Country.
- Education:** Includes fields for From-to, Faculty/Field of studies/Department, Field of study, and Degree (others).
- Service offerings:** Includes a checkbox for "Would you like to enable your personal alumni e-mail address?".

Red arrows in the image point to the "DE-EN" language selector in the top right and the "Send" button at the bottom of the form.

3. I am a registered user of the Alumni-Portal but I do not receive the newsletter. What's wrong?

Most likely, the setting to receive the newsletter is turned off. Please go to the menu “network/ communities” and sign up for the *HU Alumni Newsletter Community*. You will receive all future newsletters.

If you have any further questions please contact the Alumni office. (alumni@hu-berlin.de)

Enjoy your Alumni-Newsletter.

